Workplace Behaviour Policy

Workforce International Group (WIG) is committed to ensuring its workplace is both enjoyable and safe for all persons. To achieve this, everyone, including employees, paid agents and contractors at WIG must ensure that no one is harassed, bullied, discriminated against, victimised or made the subject of pranks. We collaborate with all persons in the workplace to promote an environment that is conducive to good working relationships and free from treatment or behaviour that makes them uncomfortable.

This policy (and corresponding procedure) outlines our attitude towards unlawful workplace treatment, including harassment, bullying, discrimination and victimisation and is applicable to all workplaces that you may attend during your employment or engagement with us. It extends beyond the physical workplace, to any function that is connected to work (such as conferences or workplace events), telecommunications or electronic forms of communication (such as social media) and attendance at other places that your work may require you to go.

All workers, including employees, paid agents and contractors, will respect the rights of all persons in any workplace they may be placed for any duration of time.

We will not tolerate and strictly prohibit our workers from engaging in or encouraging any of the behaviours referred to in this policy, including any kind of harassment, bullying, discrimination and victimisation.

We are committed to the implementation of this policy along with ensuring a healthy and safe work environment. Our Managers will work to ensure that you and other employees are not exposed to workplace harassment and will personally demonstrate proper behaviour and ensure compliance with this policy.

We will review this policy as needed to ensure it is relevant and appropriate for our workplace and complies with any applicable legislation.

This policy is aligned with our **Workplace Behaviour Procedure**, **Grievance Policy** and **Grievance Procedure.**

Chief Executive Officer – March 2026